

CHIP MEETING MINUTES

DATE: Friday, July 24, 2020, 1:00 – 1:50 pm

LOCATION: WebEx virtual meeting hosted by Samuel Merritt University (SMU)

Members present:

El Camino/Los Gatos Health Library (Michael Liddicoat)

Natividad Medical Center, (Cynthia Johnson)

Planetree Health Library (Lise M. Dyckman)

Samuel Merritt University (Hai-Thom Sota)

Santa Clara Valley Medical Center (Judith W. Mills)

Stanford Health Library (James Liu)

Stanford Health Library – Cancer Center South Bay (Sandra Erickson)

Sutter Health, CPMC (Chezire Aclimandos)

Sutter Health, PAMF/SMU (Geri Bodeker)

Sutter Health, Roseville (Heidi Jean Mortensen-Torres)

1. Welcome and Introductions: Sandra Erickson (new CHIP member)
2. Approve the meeting minutes; Mike moved to approve; James Liu second approval.
3. Introducing the new member of CHIP; Sandra Erickson from Stanford Health Library.
4. Contact Tracing:

James Liu has been doing contact tracing at Stanford; co-workers are being trained. Santa Clara County training (2 weeks). One to two hundred cases come in supported by volunteers to conduct the contact tracing. He has to contact 2-3 patients/per day. Some of the patients contacted were not told they are positive. Each morning he is assigned cases to contact trace interview. Translation services are available to assist with contact tracing. Cannot force people who are contacted about their exposure to name others they have been in contact. Large concentration of Hispanic people that are contacted requiring translation services. He is available if anyone has questions about contact tracing. Will be doing library work and contact tracing remotely until January. Work is needed seven days/week. It is a three-month commitment and four days/week. Tuesday – Thursday are the lightest phone call days. The cases stay in the que until the contact tracing closes. The people that are contacted are grateful for the service and information on what they need to do. Also, Judith Mills has also been doing contact tracing for Santa Clara County and can be a resource for further information or questions. 2-1-1 – Second Harvest will deliver groceries to homebound/sick people twice/month for free. There is still a need for contact tracing (paid and volunteer).

5. Review COVID-19 experiences (Mike)
Libraries are closed to the public. Administration is looking at his statistics. Only Karen and Mike are working in the library. Had to reduce hours. All other staff are not working right now.

Cynthia is working from home. Census is going back up. Workflow has not changed. Still running CME (podcasts; ILLs; requests). Library is open, but she is not there. Not open to the public. No real impact to the library. She is grateful.

Judith has been teleworking, as of late June were asked to as contact tracer. As a result, is now teleworking 40 hours/week instead of the usual 20 hours/week. Library was not affected by COVID-19.

Lyse has said Planetree is completely online. Jumped into COVID-19 information (working 45-50 hours/week) organizing information. Doing presentations about the COVID-19 information via Zoom (how to find and evaluate information). Getting over 1000 hits on her website; trying to organize the information making it easy to navigate.

Sandra has been very busy with Cancer research; working from home. Volunteers at the Stanford hospital as a patient navigator. James – Lane Medical Library might be open part-time in the Fall. They are still deciding though.

Heidi (CME; WebEx) working well and working from home.

6. CHIP consortium membership (Judith) - vMLA conference attending. Renewal of Access Medicine. Wants to know if anyone would be interested in a multi-year contract. Nobody within the consortium are willing to participate.
7. Other questions: does anyone know when they will re-open their libraries?

Next Meeting; Mid to late October – Thom will host via WebEx.